

Master Promissory Note Instructions

- Log into **Student Loans** using your **student** Federal Student Aid ID number (FSA ID).
- Click the option that says "Complete Loan Agreement (Master Promissory Note).
- Select the "Start" button next to "MPN for Subsidized/Unsubsidized Loans."

1

I want to:

- View My Documents
- Complete Loan Counseling (Entrance, Financial Awareness, Exit)
- Complete Loan Agreement (Master Promissory Note)

2

What is a Master Promissory Note?

The Master Promissory Note (MPN) is a legal document in which you promise to repay your loan(s) and any accrued interest and fees to the U.S. Department of Education. It also explains the terms and conditions of your loan(s). Unless your school does not allow more than one loan to be made under the same MPN, you can borrow additional Direct Loans on a single MPN for up to 10 years.

The school will tell you what loans, if any, you are eligible to receive.

Select the type of Direct Loan MPN you would like to preview or complete

MPN for Subsidized/Unsubsidized Loans

Use this MPN for Direct Subsidized or Direct Unsubsidized Loans available to eligible undergraduate or graduate/professional students.
Students must be logged in with their own [FSA ID](#).
[Learn More](#)
[Preview a read-only version of the Subsidized/Unsubsidized MPN](#)

START

OMB No. 1845-0007 • Form Approved

- Complete the agreement as prompted.

Once you successfully complete promissory note, FSA will email confirmation to you. UCM will receive electronic confirmation, which will be updated in MyCentral within two business days.