

Trading Moon Pow Wow, November 11, 2023

Vendor information and Registration

Vendor Guidelines and Application

Ø Merchandise for sale will be American Indian oriented and must meet the Pow Wow Committee's approval. All mediums of artwork and crafts, as well as American Indian craft and regalia supplies are welcome.

Ø It is illegal to market an art or craft item using the name of a tribe if a member, or certified Indian artisan, of that tribe did not actually create the art or craft item. Items being sold as "Indian products" or "Indian made" should include a label, hangtag, provenance card, or similar identification that includes W (name of the artist or artisan), and X (name of the Tribe in which the individual is enrolled) and Y (individual's Tribal enrollment number), or a statement that the individual is a certified non-member Indian artisan of Z (name of the Tribe providing certification and the date upon which the certification was issued by the Tribe).

Ø Event begins at noon. You may begin setting up at 10:00am. You will be able to use the South door to the arena to load and unload items before and after the event, but will then need to move your vehicle to a valid parking space in one of the university lots such as Lot FS18 (see campus map online at <https://www.ucmo.edu/public-safety/parking-services/parking-lot-map/ucmcampusmap2021.pdf>)

Ø The Vendor fee is \$50 for a single booth (10'X10'two 8 ft. tables set as an L with two chairs). The Vendor fee is \$75 for a double booth (four 8 ft. Tables set as a U with up to four chairs). Make check or money order payable to Trading Moon Pow Wow.

Ø We will provide tables and chairs. Spaces will be issued on a first come-first served basis to screened applicants – judged by postmark or by the date the fee is paid.

Ø No food vendors (including packaged snacks and drinks) without special permission from committee issued in writing; only Arts and Crafts.

Ø All vendor fees are non-refundable.

Ø The Trading Moon Pow Wow and the University of Central Missouri are NOT responsible for Accidents, Theft or Damage of any kind.

Ø ABSOLUTELY NO DRUGS, ALCOHOL, KNIVES OR FIREARMS! No smoking in the venue.

Ø To ensure availability, vendors should register by **November 2, 2023**. Vendors who register by November 2, 2023 will receive complimentary tickets for the evening meal (two tickets for a single booth and four tickets for a double booth).

Ø Vendors do not need to register as dancers, but if they have family members who will be participating as dancers and wish to attend the evening meal, those family members do need to register.

Please fill out the following information and return this with your vendor fee.

Name

Company

Mailing Address

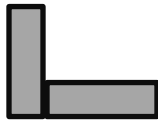
City, State, Zip

Phone

Email (we will use this to send confirmation and other communications)

Preferred Booth Size (Please circle)

Single



Double



Please describe the type of merchandise you will sell

Do any of the items you are selling qualify as “Indian product” or made by an “Indian artisan” according to the Indian Arts and Crafts Act of 1990 (18 U.S.C. 1159, 25 U.S.C. 305 et seq.)? Please circle applicable response.

Yes

No

Please read the following statements, and sign acknowledging you agree.

I understand that it is illegal to market an art or craft item using the name of a tribe if a member, or certified Indian artisan, of that tribe did not actually create the art or craft item. I will have clear signage that accurately indicates if the crafts I sell are Indian made or replicas.

Signature _____ Date _____

I understand that by submitting this form, I agree that I authorize the use of any video/audio recordings or photography made of me or my children and release of all rights and privileges to the University of Central Missouri and the Trading Moon Pow Wow Committee. I understand that these photos and recordings may be used to promotional, fundraising, and/or educational purposes. Neither the University of Central Missouri nor the Trading Moon Pow Wow Committee is responsible for any lost or stolen items. Please initial and date below.

Signature _____ Date _____

I understand that by submitting this form, I agree that: I have read all the above vendor guidelines and agree to abide by the guidelines set forth by the Pow Wow committee.

Signature _____ Date _____

Please mail application and fees to Trading Moon Pow Wow, c/o Office of Student Experience and Engagement, Adm 214, University of Central Missouri, Warrensburg MO 64093.